

SHIPPING REQUEST FORM



TODAY'S DATE	REQUESTED SHIP DATE	REQUESTED DELIVERY DATE	SHIPMENT REQUEST ID NO.

DELIVERY INFORMATION

FROM SENDER		TO RECIPIENT	☐ CHECK BOX IF RESIDENTIAL
NAME		NAME	
COMPANY		COMPANY	
ADDRESS		ADDRESS	
ADDRESS		ADDRESS	
CITY		CITY	
STATE	ZIP CODE	STATE	ZIP CODE
PHONE		PHONE	
EMAIL		EMAIL	

SHIPPING METHOD

NON-EXPEDITED SERVICES	
☐	UniversalFalcon Standard

EXPRESS SERVICES	
UniversalFalcon Express	UniversalFalcon Premium
☐ PRIORITY OVERNIGHT next business morning	☐ NEXT DAY AIR
☐ STANDARD OVERNIGHT next business afternoon	☐ 2 DAY AIR
☐ 2 DAY	☐ 3 DAY SELECT
☐ 3 DAY EXPRESS SAVER	
☐ SATURDAY DELIVERY	

INSURANCE optional

☐ NO	☐ YES If shipment insurance added, please indicate monetary value:	
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SPECIAL INSTRUCTIONS AND FURTHER DETAILS